

Arab Foundation Forum
Profit & Loss

January through December 2014
Jan - Dec 14 USD

Ordinary Income/Expense

Revenue Income

Grants	71,000	100,000
Membership		
Associate Member	4,970	7,000
Full Members	36,210	51,000
Total Membership	41,180	58,000
Total Income	112,180	158,000
Total Revenue	112,180	158,000
Total Income	112,180	158,000

Expense

Activities Expenses

Meetings & Workshops	6,185	8,711
Advocacy (ICNL)	7,597	10,700
Travel Expenses		
Hospitality	1,062	1,495
Food & Beverage	112	158
Tickets	5,327	7,502
Accommodation	3,439	4,844
Transportation	369	520
Total Travel Expenses	10,309	14,520
Total Activities Expenses	24,091	33,931

General & Administrative Exp.

Marketing and Advertising Exp.

Advertising	392	552
Video	3,178	4,476
Send Email	92	130
Design and Printing	4,415	6,218
Total Marketing and Advertising	8,077	11,376

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Rent and Utilities		
Building Guard	782	1,101
Office Rent (thru September 2015)	10,185	14,346
Office Maintenance	138	194
Office Cleaning	1,452	2,045
Office Heating	854	1,202
Electricity	1,472	2,073
Water	142	201
Total Rent and Utilities	15,025	21,162

Salaries and Benefits		
Salaries	112,532	158,495
Social Security	12,911	18,184
Health insurance	1,014	1,428
Total Salaries and Benefits	126,456	178,107

Legal and Professional Fees		
Legal Fees	7,878	11,096
Accounting Fees	6,500	9,155
Recruitment Services	100	141
Translation & Editing	89	126
Total Legal and Professional Fees	14,568	20,518

Communications		
Cell Phone	1,295	1,823
Telephone	640	901
Internet	489	689
Postage and Delivery	536	756
Hosting and Domain Exp	3,508	4,941
Total Communications	6,468	9,110

Governmental Expenses		
Penalties	204	287
Undeducted Sales Tax	446	629
Total Governmental Expenses	650	916

Other Expenses		
Computer and Hardware Maintenance	325	458
Stationary and Printing	317	446
Subscriptions	2,643	3,723
Office Supplies	100	141
Hospitality& Entertainment	357	503
Local Transportation	1,180	1,662
Photo and Video	150	211

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Bank Transfer Charge	640	901
Bank Charge	1,170	1,648
Depreciation	353	498
Total Other Expenses	7,235	10,190
Total General & Administrative Exp.	178,479	251,379
Operating Expenses		
7% tax- non resident	409	576
Total Operating Expenses	409	576
Travel & Related		
Meetings & Workshops	3,621	5,100
Hospitality	416	587
Miscellaneous	308	433
Tickets	3,152	4,439
Transportation	467	657
Travel Visa	14	20
Accommodation	2,630	3,705
Total Travel & travel-related expenses	10,608	14,941
Total Expense	213,588	300,827
Net Ordinary Income	(101,408)	(142,827)
	(101,408)	(142,827)